|  |  |
| --- | --- |
| **NAYAK SUDESH** | |
|  | |
| **Personal** |  |
| Gender | Male |
| Born | 19 May 1971 |
| Nationality | Indian |
| Location | India, Mangalore |
| Passport | Yes, Date of Expiry 26/02/2029 |
| Status | Married |
| Children | 1 |
| Licence | Passenger Vehicle |
| Own Vehicle | Yes |
| Languages | English / Hindi / Kannada |
|  |  |
| **Education** |  |
| Attended | Karnataka Education Board. And Mangalore University. |
| Qualifications | Bachelor of Commerce   Masters in Business Administrative. ( M.B.A in finance ) |
| Software | Investment / Banking and Insurance. / FMCG and Real estate / Investment  Company. |
|  |  |
| **Employment** |  |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | Vertex Securities and Investment | Fund Allocation Manager | Aug 2014 | to | Present | | ING Bank and Insurance | Branch Manager | Jun 2008 | to | May 2014 | | Sol Investment U.A.E and Europe | Internal Auditor | Nov 2003 | to | Apr 2008 | | Mulky Investments | Internal Accounts Auditing | Mar 1996 | to | Sep 2003 | | |
|  |  |
| Currently | Employed |
| Availability | Immediately |
|  |  |
| **Internal Auditor, Finance Manager, Branch Manager, Internal Accounts Auditing.** | |
| 22 Years Experience | |
|  | * Internal Auditing of Company Accounts. * Preparing Income and Expenditure account. * Balance sheet up to finalisation. * Preparing Company Budget. * Forecasting Revenue Growth and Expenditure. * Supervising Administrative Department. * Guidance to sales Growth. * Monitoring and operating the entire Branch. * Client Management. Business Development analysis. * Fund Allocation. And account operation Head. |
|  |  |
| **Achievements** | * Budgeting, Monthly Report made the company more aggressive in its * Growth. * Reconciliation of Books of Accounts. * Monitoring, and operating Branch, on the day- to-day work functioning. * Interacting with High profile Clients. * Implementation of new systems. Assist to Administrative staff force. |
|  |  |
| **Strengths** | * Bank Reconciliation * Internal Auditing * Managing organisation, Training staff force. |
|  |  |
| **Remuneration** |  |
| Present Salary | 3500 USD |
| Present Benefits | Visa, Air ticket, Accommodation. |
| Expected Salary | 3500 USD |
|  |  |
| **Self Assessment** |  |
| Character | Accomplished / Adoptable and efficient. / Analytical |
| Work | Energetic, Reliable. / challenged, strong willed. / Organised, Creative leader. |
|  | |