

## RESUME/CURRICULUM VITAE FOR JOSEPH OIMA

### CONTACT INFORMATION

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### PERSONAL SUMMARY

I am a development work professional with skills and experience in program development and management, and in leading emergency response interventions addressing Protection (including GBV, Child protection, Community Based Protection, Access to justice, Psychosocial support), Livelihoods and economic empowerment of affected populations with solid background in working with Displaced Populations (e.g. Refugees, IDPs, Refugee/IDP returnees etc. ) in Uganda and abroad ( recently in Maiduguri, Nigeria) and in post conflict situations (Peace, Recovery and Development nexus). I have demonstrated expertise and skills in strategic planning and management, strategy development, Resource mobilization (developing concept notes and funding proposals), Gender equality programming and Institutional gender mainstreaming. I am familiar with protection approaches such as; Human rights, Age, Gender and Diversity Mainstreaming (AGD) and Community Based Protection, the international humanitarian minimum standards, policies, and guidelines, including IASC guidelines on Child Protection, GBV, MHPSS, SPHERE Standards, Common Humanitarian Standards (CHS), the UNHCR Protection Handbook recommendations. I have strong experience of working with NGOs/INGOs, UN Agencies and good knowledge of the 10 core conducts of the International Committee of the Red Cross and Red Crescent movement.

I possess excellent interpersonal, communication, result orientation, people management, problem solving, and decision-making abilities and strategic thinking skills. I am a hardworking, organized individual. I can work with minimum supervision, easily adaptable and flexible to new work environments, models, and ethics. I have unparalleled integrity and sound judgment and I have excellent Computer skills including in MS office, Excel, SPSS, EPidata and Email etc.

I hold; (1) a Bachelor of development studies (First Class Hon.) from Uganda Christian University Mukono and (2) a Diploma in Business Studies (Accounting and finance) of Makerere University Business School.

(3) **In view**-at thesis level-M. A in development studies (Gender & development option) of Uganda Christian University, Mukono (2020-2023)

(4) Enrolled since January 2022- MSC project management, Cavendish University Uganda

### WORK HISTORY

**Associate Child Protection Officer (International Specialist):** United Nations High Commissioner for Refugees (UNHCR), Maiduguri, North-East Nigeria- January 2019 to April 2022 (3+ years).

#### Key achievements:

- Ensured quality Project/programme management, implementation and coordinating with partners and relevant stake holders.
- Supported the implementation of safer school models and strategies to address violence against children in schools.
- Built technical capacity of partners, key stakeholders, and staff on child protection, and children's rights.

- Took lead in resource mobilization-development of concept notes and funding proposals on Child protection thematic areas.
- Support/lead in development of Information, Education and Communication materials to promote behavior change.
- Strengthened, guided, and monitored the Child Protection interventions and ensured that partner staff are compliant with UNHCR policies, guidelines and IASC guidelines and minimum standards.
- Supported in development of M& E strategy, plans, tools and reporting of outcomes and activities.
- Participated/represented UNHCR in inter-agency Child protection sub-sector/cluster coordination/Strategic Advisory Groups (SAG), Technical Working Group meetings.
- Built the capacity of Partners, children, parents/caregivers and community-based structures on child protection, Children's rights, and related issues.
- Worked as a Multi-functional Team member during participatory assessments, operational planning, program/project monitoring and reviews etc.
- Conducted Child protection assessments in collaboration with relevant stakeholders to understand child protection situation, identify potential risks, needs, mapping of Children most at risk etc.
- Provided technical leadership in development of child protection strategies, operational plans, workplans and budgets for IDP population the Northeast Nigeria region.
- Facilitated and supported the designing of training modules, materials, and IEC materials on child protection and Children's rights promotion.
- Contribute to knowledge sharing- documentation of programme case stories, lessons learned and good practices from programme beneficiaries.
- Other duties as assigned and as per job description.

**Program Coordinator: War Child Holland West Nile- Uganda, January 2018 to December 2018 (1 year)**

**Job summary:**

I was responsible for rollout, leading project development and overseeing planning, Implementation, Monitoring & Evaluation of ECHO funded INnovative and inCLUusive accelerated education (INCLUDE) program for refugee and host community children and other War Child Holland emergency response interventions in Refugee settlements in West Nile region (Imvepi, Rhino Camp, Bidibidi etc.).

**Key achievements:**

- Ensured effective implementation Monitoring and Evaluation of programme field activities and documentation of lessons learnt and best practices for future programme design.
- Led in development of new programme interventions in close collaboration with external partners, preparing concept notes and funding proposals and making strategic partnerships with relevant departments and organizations).
- Trained and coached teachers, Community based facilitators on Team Up programme (using play and games for Psychosocial support) and can't wait to Learn Programme (using tablets-based learning curriculum) as part of ECHO consortium INCLUDE project in West Nile region.
- Coordinated learner assessments as well as design and production of learning materials.
- Oversaw the provision of technical assistance and capacity development in the areas of Education, CP and PSS to War Child's project/field staff and partners.
- Oversaw regular needs assessments in accordance with applicable standards to inform programme design, adjustments, and implementation.
- Developed and maintained positive relationships with donors, UN Agencies, authorities, and other relevant stakeholders.
- Effectively represented War Child in relevant coordination forums, network bodies, cluster groups and consortia etc.
- Maintained positive and effective relationships with War Child's partners and actively contributed to localisation initiatives and capacity development efforts.
- Served as a member of the Country programme Team, contributing to strategy development and planning.

- Performed other duties as per job description and as assigned by supervisor

**Protection and Community services Coordinator-** Danish Refugee Council (DRC), Kyaka 11 Refugee Settlement, Kyegegwa, Uganda from January 2017- December 2017(1 year)

**Job summary:**

Provided technical leadership and coordination of protection (general protection, Child Protection, GBV, Access to justice and Community services) programme in Kyaka 11 Refugee settlement, western Uganda.

**Specifically.**

- Led and coordinated planning, implementation, monitoring and evaluation of protection interventions in Kyaka 11 settlement.
- Coordinated and represented the DRC protection sector in settlement coordination meetings, technical working groups and other foras.
- Led in development of concept notes and funding proposals on thematic areas of protection, conflict management, child protection, GBV and access to justice.
- Coordinated community participation and involvement in program activities and promoted application of community development approach through regular participatory assessments and Age, Gender and Diversity Mainstreaming.
- Provided technical support and linkage of DRC programme to relevant protection standards, protection mainstreaming and ensuring a rights-based approach to all programming.
- Supported in the development and Implementation of project M&E systems and plans. Particularly supported during assessments and development of tools and performance indicator tracking.
- Promoted staff management and development- through staff performance assessments, appraisal, capacity needs assessment and development.
- Provided technical leadership in grants management, follow up and reporting.
- Monitored financial commitments and expenditures against budgets for the protection sector and provided timely feedback on budget follow ups while working closely with DRC Administration, logistics, finance, and Senior management.
- Other duties as assigned by supervisor and as per job description.

**Project Coordinator-** Lutheran World Federation, Adjumani, Uganda- Jan 2014 to Dec. 2016 (3 years) with project components in Child protection, SGBV, Access to justice and Livelihood.

- I was responsible for project coordination (assessments, planning, implementation, monitoring, Evaluation).
- Represented in technical working groups (Child protection, SGBV, Access to justice and livelihood) and Inter-agency coordination meetings.
- Took lead in capacity building of staff, partners, refugees, and other relevant stake holders on project thematic areas.
- Took lead in developing concept notes, funding proposals in project thematic areas (SGBV, Child protection, Livelihood, and access to justice)
- Worked with project team to develop project implementation work plans, led in project team meetings, weekly activity schedules and quality reporting on weekly, bi-weekly, monthly, quarterly, mid-year and end of project reports.
- Supported the M& E unit in developing M&E Plans and tools to track project progress.
- Monitored project expenditure, coordinated payments relating to contractors, managed finances, and budget tracking on monthly, quarterly, mid-year and annually.
- Led in Staff development and management including performance appraisal, capacity needs assessment and development-training, coaching, and mentoring.
- Documented lessons and best practices for the project.
- Other duties as per job description and assigned from time to time.

**Field Coordinator/Livelihood/Economic Development focal point –Finnish Refugee Council (FRC), Kyangwali Refugee Settlement, Hoima Uganda- July 2011-December 2013 (3years)-**

**Key achievements:**

- Coordinated assessment, planning, implementation, monitoring and review of FRC's Functional Adult Literacy/education and livelihood programme in the field.
- Coordinated the implementation of FRC participatory Approach by building capacity of FRC staff and Community Based facilitators on participatory methodologies, ensuring rollout at community level and facilitating Formation of Common Interest Groups, participatory assessments, monitoring and evaluation.
- Conducted capacity building of partners and key stakeholders on FRC interventions and community development approach.
- Led in staff capacity development including performance appraisal, Supervision, capacity needs assessments, development of capacity development plan, mentoring and coaching.
- Took lead in developing field monitoring and assessment plans and tools for tracking progress of activities as well as reporting.
- Prepared quality and timely reports on weekly, monthly, quarterly, Mid-year and annual basis.
- Participated in cluster meetings- for Education, livelihood, and protection coordination meetings.
- Provided leadership in development of project implementation plans, field work plans/schedules and activity budgets.
- Managed project advances, finances, requests (vehicle requests, order request etc.), and accountability at field office level.
- Other duties as assigned by supervisor and as per job description.

**Project officer- Gender and Economic development with Rural Transformation and Development Initiatives (RTDI), Soroti, Eastern Uganda- Jan. 2005- Dec. 2010 (6 years)**

**Key achievements.**

- Conducted capacity building of RTDI staff, district officials, community resource persons and beneficiary groups on thematic areas of gender mainstreaming, Gender equality and economic development including VSLA, Business skills, financial literacy, Group dynamics/formation etc.
- Assisted in resource mobilization through development of concept notes, funding proposals. I played a critical role in ensuring that gender sensitive indicators are developed and integrated in the overall project documents.
- Ensured that economic development/participation of women and other marginalized groups are addressed, monitored, and reported in accordance with the strategic objectives of the project.
- Represented during meeting at district level and with communities.
- Prepared project Implementation plans, work schedules and progress reports.
- Conducted regular community assessments, including economic assessments and gender analyses as well as Monitoring and evaluation of project activities.
- Supported in documentation of best practices and lessons learned from project activities
- Any other duty as assigned by project manager

**Trainings/Workshops attended (Skills/Training/Certificate awarded).**

1. IASC Guidelines on GBV, Child protection, CBPS & Mental Health Psychosocial Support; Lutheran World Federation/DWS/Church Sweden September 2014.
2. Core Humanitarian Standards (CHS); Lutheran World Federation, Uganda, June 2014.
3. Basic security and Advanced security in the field Environments-training; United Nations Department for Safety and Security (UNDSS) August 2018- Certificate awarded.
5. Safe and Secure Approaches in the Field Environments (SSAFE) training; UNDSS-Maiduguri, Nigeria

(25th-27th/September/2018 (Certificate -awarded).

6. Gender in Humanitarian Action (GiHA)-Mainstreaming Gender in Humanitarian Action TOT training jointly by UN WOMEN and GENCAP, Maiduguri, Northeast Nigeria (certificate of participation awarded)- 4th to 9th November 2018.

7. UN training on Sexual Exploitation and Abuse (PSEA), Via Global Learn and Connect Platform on 22/11/2018 -Certificate- awarded.

8. Information security and Management Training course, UNHCR Learn and Connect, 23rd.November.2018 (Certificate awarded).

9. UN Course on prevention of Harassment, Sexual Harassment and Abuse of Authority, United Nations, July 19th. 2018 (Certificate awarded).

10. Age, Gender and Diversity Approach, UNHCR Learn & Connect Global Learning programme 24th. Nov. 2018- Certificate awarded.

11. BSAFE UN Mandatory security training, Learn and Connect Learning platform, 4th.December.2018- Certificate awarded.

12. Working with Persons with Disabilities in forced displacements-UNHCR Global learning programme (Learn & Connect)-18/10/2019-Certificate awarded.

13. Protection Induction Training- UNHCR global learning programme (Learn & Connect) - 23/11/2018 (Certificate awarded).

14. Sexual and Gender Based Violence Course-Level 1, 2 & 3 UNHCR Global learning programme (Learn & Connect)

15. Fundamentals of fraud and corruption Awareness- UNHCR global Learning platform (Learn& connect)- Certificate awarded-18/10/2019.

16. Community-Based Protection (CBP)- UNHCR E-learning global programme (Learn & connect) 18/10/2019- Certificate awarded.

17. Protection Learning Programme (PLP), UNHCR Learn and Connect Global Learning platform January to February 2020

18. 1ST online course on Internal Displacement, International Institute of Humanitarian Law (IIHL), Sanremo Italy-31 August - 24 September 2020 - Certificate awarded.

19. **Child Protection and Youth-** Certificate awarded

20. Gender Equality Programming- Certificate awarded

21. Protection, Interviewing, Communication and Counselling-Certificate awarded.

22. Humanitarian Negotiation Process- Certificate awarded.

23. Protection in Humanitarian Action-Certificate awarded

24. International protection regime-certificate awarded

25. Project management essentials-by Cornerstone OnDemand Foundation ( website: [www.disaster ready.org](http://www.disaster ready.org))- certificate awarded.

**REFEREES:**

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