

# GEORGE GWAUYA

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Address: C/O Mary Butao

Lilongwe District Council, Private Bag 138, Lilongwe.

## PROFESSIONAL SUMMARY

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Dedicated Food security and Nutrition graduate with a versatile skill set in project management, monitoring and evaluation, data collection, community mobilization and engagement, humanitarian and emergency response, reporting and documentation, and budgeting and financial management. Seeking a position where I can utilize the knowledge and experience.

## ACADEMIC QUALIFICATION

LIVINGSTONIA UNIVERSITY

Bachelor's Degree: NUTRITION AND FOOD SECURITY

## PROFESSIONALWORK EXPERIENCE

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### 1. TEMPORARY FIELD OFFICER (1<sup>st</sup> August to 30<sup>th</sup> October 2024)

EVIDENCE ACTION MALAWI (MANGOCHI OFFICE)

Supervisor: Grace Kaupa (Associate District Coordinator)

#### **MAIN DUTIES AND RESPONSIBILITIES**

- Accurately and timely collect “Safe Water Now” evaluation data in areas of operation
- Supporting the flow of information from the field to the programs leadership
- Maintaining cordinal public relations with local communities, government officials and other stakeholders
- Contributing towards the cost-efficiency of the organization and programs through accurate management of financial payments

### 2. ENUMERATOR (July 1st to July 31<sup>st</sup> 2024)

The Centre for Agricultural Research and Development (CARD)

Supervisor: Elizabeth Mkula

### **MAIN DUTIES AND RESPONSIBILITIES**

- Conducting digital registering and profiling of farmers as well as Geo-Mapping farm parcels
- Performing daily data backups to ensure
- Conducting face-to-face interviews with farmers to gather data on farm practices and other agricultural activities.
- Cross-check data with physical observation or other available records.
- Verify the accuracy of the information provided by respondents

### **3. RESEARCH ASSISTANT (06<sup>TH</sup> MAY to JUNE 15<sup>TH</sup> 20024)**

Organization: REDCROSS MALAWI

Supervisor: Brian Katete

### **MAIN DUTIES AND RESPONSIBILITIES**

- Enter collected data into designated databases or information management systems promptly and accurately.
- Visiting affected areas to collect data on the extent of flooding, damage to infrastructure, and impact on communities.
- Ensuring that questions are clear and that respondents understand them.
- Verify the consistency and reliability of information provided by different respondents
- Following established guidelines protocols and, ethical standards for data collection during emergencies

### **4. RESEARCH ASSISTANT (JULY 2023 to AUG 2023)**

Organization: WORLD VISION MALAWI (Salima District)

Supervisor: Hendrix Kalaje

### **MAIN DUTIES AND RESPONSIBILITIES**

- Successful completion of a comprehensive three-day training in data collection, gaining expertise in various data collection methods and tools.
- Demonstrating a strong grasp of survey protocols, ensuring accurate and consistent data gathering during the house-to-house data collection process.
- Establishing rapport and communicating effectively with community members during data collection, leading to higher response rates and valuable insights.
- Successful conducting data collection activities in diverse community settings, showcasing adaptability and resilience in handling various challenges.
- Teamwork and Collaboration with fellow data collectors and team members, contributing to a smooth and well-coordinated data collection process.

## 5. RESEARCH ASSISTANT (JUNE 2022 to JANUARY 2023)

Organization: International Training and Educational Centre for Health (I-TECH)

Supervisor: Mrs Ida Gwengwe (District Coordinator)

### MAIN DUTIES AND RESPONSIBILITIES

- Participating in a national-level Covid-19 surveillance program, aiding in monitoring and tracking the spread of the virus at the border region.
- Data collection using Smart phone, accurately recording and documenting critical information related to Covid-19 cases, suspected cases, and traveller's details.
- Collaborating with multidisciplinary team, including healthcare professionals, government officials, and law enforcement personnel, to ensure a coordinated approach to Covid-19 surveillance and control measures.
- Strictly adhering to established protocols and guidelines while conducting health screenings, temperature checks, and other surveillance activities, contributing to the overall containment efforts.
- Ensuring timely and accurate reporting of Covid-19 cases and related data to relevant health authorities, enabling prompt response and decision-making.

### PERSONAL SKILLS

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- Result-Oriented professional with excellent communication skills
  - Accountability and responsibility
  - Detail-oriented and organized with focus on quality
  - Data collection skills
  - Adaptable and flexible with a positive attitude
  - Proactive team player with strong problem solving skills

### DIGITAL SKILLS

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- Microsoft Package (Excel, PowerPoint & Word)
  - KoBo Collect
  - Computer literacy
  - STATA
  - Survey CTO
  - ODK

### LANGUAGES

- English
- Yao
- Chichewa

## REFEREES

1.	Name:	Mrs Grace Kaupa	Associate District Coordinator
	Address:	Evidence Action, Mangochi office, Private Bag 138, Mangochi.	
E-mail: <a href="mailto:kaupacg@gmail.com">kaupacg@gmail.com</a> , Cell: +265995169048			
2.	Name:	Miss Thokozani Pashane	District Youth Officer
	Address:	Mangochi District Councill, P.O Box 42, Mangochi	
Email: <a href="mailto:thoccopashane023@gmail.com">thoccopashane023@gmail.com</a> Cell: +265880167640			
3.	Name:	Mr. Remmitor Bonga	Project Assistant
	Address:	Mangochi District Hospital, P.O Box 45 Mangochi	
Email: <a href="mailto:remmitorbonga@gmail.org">remmitorbonga@gmail.org</a> , Cell: +265992732788			