

# CURRICULUM VITAE

## BISSALOUÉ Rodrigue

Born on march 13<sup>th</sup> 1986 - Malanville, Benin  
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## Living in Bangui - CAR

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## ❖ SKILLS AND COMPETENCE

✚ Project Management, Monitoring, Evaluation  
✚ Management of Organisations, Planification

✚ Business Diagnostic and Managerial Advice  
✚ Strategic Analysis and Operation Plans

## ❖ LEGAL EXPERIENCE

### **Jan 2021 to July 2022 (06 months):** Project Manager & Grants Coordinator - NGO KYBS - CAR

- *Assisting Organization Team and Partners to produce high quality proposals to access donor's funding*
- *Management and monitoring of a building project of 60 cooperative headquarters in 3 CAR prefectures (Lombella M'Poko, Lobaye and Kémo) financed by the EU Bekou Fund and implemented by ITC;*
- *Monitoring of sensibilisation activities on agricultural cooperative entrepreneurship with the CPC;*
- *Monitoring & Evaluation of an Entrepreneurship Training project funded by WHH, Coopfi, Concern*
- *Management of relations with donors, Drafting and submission of projects to donors, and Accountability;*
- *Focal Point, Accountability and Reporting on PADECAS (with ILO), PRADAC (with World Bank), PAPEUR (with European Union), PARSANKO (with AfDB), SKILL-UP (with WHH) projects...*

### **Jan 2020 to Dec 2021 (12 months):** Projects Development and Grants Manager at NGO KYBS

- *Develop partnerships, Draft compliance matrix for projects, search for funding, and support projects;*
- *Support the identification and implementation of project activities, and community mobilization;*
- *Contribute to ensuring accountability to project beneficiaries and local stakeholders;*
- *Set up a monitoring system and objectively verifiable indicators contained in the logical frameworks;*
- *Diagnosis and identification of capacity building needs, develop training materials and plans;*
- *Prepare and Monitor trainings in cooperative entrepreneurship, and assist creation of value chains;*
- *Coordinate and Support Capacity Building, Sensitization and Animation of the populations;*
- *Organize agricultural actors into cooperatives, setting them into network and support their pooling;*
- *Support the impetus and implementation of the community-led development approach;*
- *Steering Committees, Accountability, Learning, Consolidation, Support for capitalization and Reporting;*
- *Support the carrying out of audits and the closure of projects implemented with the Organization;*

### **April 2019 to Dec 2020 (21 months):** Country Manager and Representative / Cloude Tech - China

- *Represent the Organization in Benin, Coordinate internal projects and support West African areas activities;*
- *Support the development and implementation of the overall operating and redynamization strategy,*
- *Coordinate the planning, management, monitoring and evaluation of activities and projects;*
- *Monitor technical quality and relevance through the coordination and development of activities;*
- *Assist HR Manager, support the recruitment and training of interns and national staff;*

### **April 2018 to Jan 2019 (09 months):** Administrative and Field Officer at « MDS-B2B - France »

- *Plan and support operational monitoring and organizational management of activities and projects;*
- *Develop a relationship strategy with partners, and clarify reporting requirements;*
- *Organize field activities and define strategic and general managerial orientations;*
- *Support the drafting of financial and narrative reports, and draft meeting agendas;*
- *Organize and implement a strategy for cost efficiency and skills development;*

**Mar 2017 to Mar 2018 (12 months):** Strategy Development and Project Manager at EHP - Benin

- *Diagnose and identify operating needs, and develop strategies for redynamization;*
- *Plan, organize and supervise activities and projects, and define action plans;*
- *Define and set activities, resources and partnerships that EHP needs, and develop proposals;*

**2016 :** Director General of “Hôtel Benin Plage” (Former CMB-GRILL - BENIN)

- *Re-organize the relaunch of activities, revitalize and optimize performance thresholds*

**Feb 2015 to Mar 2017 (25 months):** Planification and Monitoring Officer at BEREAL - Benin

- *Plan, monitor and evaluate activities and projects to be implemented, and write the reports;*
- *Manage partnerships, monitor negotiations and seek new sources of funding;*
- *Provide strategic intelligence to develop activities, and support the HR Manager;*

**Dec 2013 to Feb 2015 (15 months):** Programs and Projects Manager at HP-Services BENIN

- *Plan, organize, coordinate and supervise overall activities and projects;*
- *Develop and monitor the implementation of the redynamization strategy, and Reporting;*
- *Update sheets specific to each project, and document publications on HP-Services;*
- *Define timelines and monitor the operationalization of activities and strategic plans;*

**Dec 2011 to dec 2013 (25 months):** Coordinator General of SME Performance Program (3PME)

- *Identify and provide institutional support to Small and Middle Enterprises (SMEs) in Benin;*
- *Train, guide and encourage SMEs to move from informal to the formal and regulatory level;*
- *Help boosting turnover of SMEs and impact on the professional motivation of their staffs;*

**Dec 2010 to Nov 2011 (12 months):** Legal Affairs and Administration Officer at Major d'Afrique

**2010-2019 (11 Years):** Lecturer in English for Bachelor Degrees and English Clusters Animator;

**Oct 2009 to Sep 2010 (12 months):** Merit Internship at the Ministry of Foreign Affairs

- *Work on strengthening bilateral cooperation between Benin and other african countries;*
- *Work on cooperation files between Benin and international organizations and multinationals;*
- *Prepare official files relating to cooperation plans, and reports for the President of Benin's Republic;*

**Dec 2008 to Nov 2010 (24 months):** MEAL Manager at NGO ADIS in Benin

- *Develop innovative approaches for sensibilisations and fight against HIV-AIDS;*
- *Organize community activities and sensibilise on WASH and Gender;*

## **❖ ADDITIONAL EXPERIENCE IN MANAGEMENT OF ORGANISATIONS**

- **2010 to 2018 :** Participation with LabCOSSE Consulting to Audit missions including :
  - **April to June 2018 : MAIRIE d'IFANGNI :** *Development of the Administrative, Financial and Accounting Procedures Manual and Drafting the City's job descriptions;*
  - **August to Sept 2015 : MAIRIE d'IFANGNI :** *Evaluation of the socio-organizational system*
  - **October to December 2013 : PDDC / GIZ Benin :** *Improvement of the Human Resources Management system of the Afrika Obota Center inn Benin;*
  - **May to August 2013 : PDDC / GIZ Benin :** *Evaluation of the organizational system and proposal of measures to strengthen the management of Benin's Prefectures / regions*
  - **January to May 2010 : MAIRIE DE PARAKOU :** *Organisational and Institutional Audit*

## ❖ COLLOQUIUM, WORKSHOPS AND OTHER PRESENTATIONS

- May 2022 :** Presentation at the launching workshop of PARSANKO (Projet d'Appui à la Résilience et la Sécurité Alimentaire et Nutritionnelle dans les Préfectures de la Kémo et la Ouaka en RCA), Financed by African Development Bank (BAD) - <https://www.youtube.com/watch?v=ZNYw2Nf2ui0&t=171s>
- 2021 to 2022 :** Web design and Web mastering for some companies in Central African Republic ;  
[https://www.facebook.com/ONG-KYBS-RCA-113434641338023/?ref=pages\\_you\\_manage](https://www.facebook.com/ONG-KYBS-RCA-113434641338023/?ref=pages_you_manage) ;  
[https://www.facebook.com/GKW-Transfert-104375932262055/?ref=pages\\_you\\_manage](https://www.facebook.com/GKW-Transfert-104375932262055/?ref=pages_you_manage) ;  
[https://www.facebook.com/Restaurant-COIN-GRILL-106494341673301/?ref=pages\\_you\\_manage](https://www.facebook.com/Restaurant-COIN-GRILL-106494341673301/?ref=pages_you_manage) ;  
[https://www.facebook.com/Institut-de-Beaut%C3%A9-Orchid%C3%A9-104789401905734/?ref=pages\\_you\\_manage](https://www.facebook.com/Institut-de-Beaut%C3%A9-Orchid%C3%A9-104789401905734/?ref=pages_you_manage) ;
- May 2022 :** Workshop with International NGO Welthungerhilfe (WHH) on conflicts analysis in projects implementations : Reinforcing food security and resilience for farmers ;
- March 2022 :** Workshop with International NGOs WORLDWIDE CONCERN and Welthungerhilfe (WHH) on Global Hunger Index (GHI) / Thinking about Food security in Central African Republic, for a Zero Hunger objective towards 2030 ;
- March 2022 :** Workshop with the International Labour Organization (ILO / BIT) to validate the skills and competences referential document in agricultural sector in CAR ;
- Sept 2021 :** Capitalization and Impact Measurement Workshop with the Consortium BIOFORCE - OXFAM, ACFPE, LERSA for the Capacity building project for Civil Society to work for the resilience of populations and the response to crises ;
- August 2021 :** Workshop with UNAIDS / OCHA-FH / PNUD / DUE / BIOFORCE and International ONGs such as HI, Oxfam, Tearfunds, Solidarités, Cordaid, DRC, CCO on « Partnership and funding mechanism for Civil Societies Organizations ;
- July 2021 :** Workshop with International NGOs OXFAM and BIOFORCE and the Monitoring Committee of the "Civil Society Capacity Building Project", as part of the Social Cohesion, Dialogue and Reconciliation Promotion Program in CAR
- May 2021 :** Workshop for Regional Coordination Committee, on the monitoring tools for the "Projet d'Appui au Développement de l'Agriculture et l'Agrobusiness en Centrafrique" (PRADAC) : with a Community-led development approach ;
- April 2021 :** Training of Trainers Workshop in Economics and Cooperative Development with the Pan-African Cooperative Conference (CPC);
- April 2018 :** Workshop with the Government of Benin Republic on Initial Pedagogical Training: Roles and Skills for Lecturers / Notions of Skills, Capacities and Pedagogical Objectives / Importance of Listening in Teaching-Learning / Principles and Requirements of LMD system, for the benefit of Lecturers;
- Sept 2013:** Organization with Benin' Government of the National Forum on Youth Employment Dynamics and Prospects of Youth Employment in Sub-Saharan Africa;
- Oct 2011:** Attendance with the Benin's Ministry of Foreign Affairs to the National Conference on the Security and Proliferation of Small Arms and Light Weapons in the ECOWAS;
- Dec 2010:** Participation with the Benin's Ministry of Foreign Affairs to the International Symposium on Sustainable Management and Recovery of Wastes in Developing Countries;
- Aug 2010:** Participation with the Benin's Ministry of Foreign Affairs to the "Regional Conference on legal Empowerment of the Poors"

## ❖ CERTIFICATES

- 2021:** United Nations Volunteer and Team Leader with UNDP in Central African Republic; Merit Certificate for contributions to Peace and international development.
- 2021:** Bioforce Training of Trainers' Certificate for Capacity building in Humanitarian context; Integration into Bioforce Trainers, and Coaches Cluster in CAR with OXFAM and Civil Society;
- 2021:** Certificate of Trainer given by Welthungerhilfe, Concern Worldwide, COOPI, ACTED, in Agricultural Entrepreneurship and Business plan ; European Union Funding ;
- 2021:** UN Training Certificate on Effective Conflict Management in a Professional Context; Office of the Ombudsman: Understanding and managing conflicts prioritizing a collaborative approach ; <https://agora.unicef.org/course/view.php?id=28718>
- 2021:** UNICEF training Certificate in Emergency preparedness and response; Understanding systems and mechanisms for an effective and rapid emergency response to humanitarian crises, based on risk analysis ; <https://agora.unicef.org/course/view.php?id=28660>
- 2021:** Training Certificate on “UNICEF Core Commitments for Children in Humanitarian Action”; Understand how to implement rapid, quality child-focused humanitarian and advocacy interventions in different crisis situations; <https://agora.unicef.org/course/info.php?id=31148>
- 2021:** Training Certificate in Social Dialogue in a Company ; “France Université Numérique”
- 2020:** Training Certificate on Human Resource Management for Non Specialist – Togo / Lome
- 2019:** Training Certificate on the Role of a Manager in an Organization - by LabCOSSE Consulting
- 2018:** Training Certificate on How to develop the motivation of Collaborators – by LabCOSSE Cons.
- 2016:** Training Certificate on the importance of a Dashboard for a Manager – by H&C Consulting
- 2014:** Training Certificate on How to efficiently develop an Organization – by Major d’Afrique Cons.
- 2012:** Certificate of Translator given by UNDP – BENIN, for “Women Business Promotion Center’s” Training of Trainers on Commercial Skills and Business Development ;

## ❖ UNIVERSITY DEGREES AND DIPLOMAS

- 2014:** Master in Business Administration  
Project Management – Monitoring & Evaluation – Quality Management
- 2010:** Master in Law / Political Sciences and International Relations
- 2007:** Master in Language and Civilizations / Applied Linguistics of English
- 2003:** Secondary School Diploma (Baccalaureat, Série A1)

## ❖ AWARDS AND HONORS

- 2009 to 2010:** Merit Fellowship of Benin’s Government to work at the Ministry of Foreign Affairs
- 2010:** Benin Youngest University Lecturer of the Year
- 2003 to 2007:** Four (04) years Merit scholarship of Benin's Government for university studies

## ❖ LANGUAGES AND COMPUTER SKILLS

**Languages:** French(*Native*) - English(*Fluent*) - German (*School level*) - Chinese(*Poor*) - Sango(*Poor*)

**Computer Skills:** Microsoft Office Package; MS Project; Gantt Project; Montpellier Business Plan; Adobe Reader; SPSS; Internet skills; Maintenance skills.

*I certify all above information is correct,*

*Bangui June 30<sup>th</sup>, 2022*

**BISSALOUÉ Rodrigue**